

No.PSP/PMU/552/1/2017

Date: 03rd May 2019

Recruitment - Consultants for Project Management Unit (PMU), Passport Seva Project (PSP) Division.

PMU Staff Recruitment

1. Sr. Consultant - Software Application

The candidate **should have 6 plus years of experience** in software design/development, application security, application maintenance/monitoring etc. He/She should have 6 plus years of experience of managing a complete life cycle of large scale IT/e-Governance projects.

The ideal candidate should have:

- Knowledge of J2EE,JMS,Websphere AS
- Knowledge of Pl/SQL, Oracle DB, XML/XSLT, Web services
- Hands-on experience in designing, coding and development
- A clear understanding of OOPS and RDBMS

B.E./B. Tech./B. Sc. Engineering/M.E./M. Tech./M.S.(Computer Science/IT/Electronics) or MCA or M.Sc. (Computer Science/IT/Electronics)

Age: Maximum age of the candidate as on 31.03.2019 shall not exceed 40 years.

Other capabilities should be:

- Experience in working in Central/State/Integrated Mission Mode Projects
- Good analytical and problem-solving approach
- Strong User-interaction skills/client-facing skills
- Good co-ordination skills

CTC: Based on candidate's qualification and overall experience, the initial CTC would be offered in the range of Rs. 10 Lakhs p.a.

2. Sr. Consultant - SLA monitoring

The desired profile of the candidate should be B.E./B. Tech/B. Sc. Engineering (Computer/E&C/IT)/MCA, M.Tech./M.S.(CS/IT/ Electronics)/M.B.A (IT) with **more than 6+ years experience** on DB2/Oracle database administration, Back-up/Recovery Process, Sound knowledge of UNIX/AIX script, Replication Technologies, Knowledge of SAN/CAS, Database performance tuning, SLA, Monitoring tools etc. Technical certification on DB2/Oracle/SQL/SUN products etc. would be a plus.

Age: Maximum age of the candidate as on 31.03.2019 shall not exceed 40 years.

Other capabilities should be:

- Experience in working in Central/State/Integrated Mission Mode Projects
- Good analytical and problem-solving approach
- Strong User-interaction skills/client-facing skills
- Good co-ordination skills

CTC: Based on candidate's qualification and overall experience, the initial CTC would be offered in the range of Rs. 10 Lakhs p.a.

3. Sr. Consultant – Field Assessment

The desired profile of the candidate should have Master's in Business Administration degree (MBA)

Desired Experience: The consultant **should have 6+ years experience** in overseeing the implementation of tools utilized in the project/field with the aim of enhancing operational effectiveness. Identification of field operational solutions that will improve productivity is also part of his responsibilities. S/he also oversees the implementation of best practices in the field that are likely to make the overall productivity and better service delivery experience. The field assessment consultant builds long-term relationships with the field office personnel as well as other managers, including the operations manager. S/he creates and tracks the core metrics necessary to drive the advancement of field operational activities.

Previous project management experience, particularly in field operations, is essential. A self-starter with a self-motivating attitude is preferred. A field assessment consultant is able to apply technical applications in business processes. Furthermore, he has strong interpersonal and managerial skills necessary to run the field operations team. S/he should have good communication skills to coordinate effectively with his/her team as well as other managers in different levels of the organization. Good problem-solving skills are also desirable since s/he will have to deal with problems the field operations team faces in its daily activities.

Age: Maximum age of the candidate as on 31.03.2019 shall not exceed 40 years.

Other Skills:

- Strong leadership abilities
- Experience managing a large project
- Excellent organization skills
- Experience evaluating and training team members
- Analytical, goal-oriented work style
- Knowledge of IT/Computer related field

CTC: Based on candidate's qualification and overall experience, the initial CTC would be offered in the range of Rs. 10 Lakhs p.a.

NOTE:

All interested candidates need to send their updated CVs (2 copies) with the heading "PMU STAFF RECRUITMENT" on the envelope along with the duly filled application form (attached) at the below mentioned address:

*Duly filled applications are to be sent by post to the addressee as under:

***Joint Secretary (PSP) & CPO,
Room No. 8, PSP Division,
Patiala House Annexe, Tilak Marg,
New Delhi - 110 001.***

** If you are eligible for more than one post, you are required to apply for the other posts in a **separate application** duly following the above procedure.

***The applications are likely to be **rejected if they are not submitted as per the procedure** mentioned above.

APPLICATION FORM

Name of the applicant: _____

Date of Birth: _____

Age as on 30.04.2019: _____ **years** _____ **months**

Gender (M/F): _____

Father's name: _____

Mother's name: _____

Contact number: _____

Email: _____

Correspondence address: _____

Paste your recent photograph here

Application for the post: Senior Consultant-_____

Education Qualification:

Exam Passed	Subject(s)	Year of passing	Institute	Percentage obtained
Secondary				
Intermediate/+2				
Graduation				
Post graduation				

Work Experience (**WE**): _____ years _____ months.

(Details on **WE** to be submitted on a separate page stating the organization, work done and duration)

DISCLAIMER:

I hereby declare that all the information given above is true to the best of my knowledge and belief.

(Signature)

Encl.: Two copies of CV.